

FORM TO CORRECT A COLORADO MARRIAGE OR DISSOLUTION VERIFICATION

Please Note

This correction will only correct the Marriage or Dissolution Verification filed in the State Vital Records Office. This process will not correct the actual copy of the marriage or dissolution filed in the County or District Court of the applicable jurisdiction

Record Type (check box✓) Marriage Dissolution (*Divorce*) **Please use ink when completing this form**
 Please select the type of service requested: (check box✓) correction of a verification registration of a missing verification

INFORMATION AS IT CURRENTLY APPEARS ON THE MARRIAGE OR DISSOLUTION VERIFICATION	CORRECT INFORMATION AS IT SHOULD APPEAR ON THE MARRIAGE OR DISSOLUTION VERIFICATION
1. Groom or Petitioner's Name: First Middle Last(s)	1a. Groom or Petitioner's Name: First Middle Last(s)
2. Bride or Respondent's Name: First Middle Last(s)	2a. Bride or Respondent's Name: First Middle Last(s)
3. County of Marriage or Dissolution:	3a. County of Marriage or Dissolution:
4. Date of Marriage or Dissolution: (Month/Day/Year)	4a. Date of Marriage or Dissolution: (Month/Day/Year)
5. Docket Number (Dissolution only)	5a. Docket Number (Dissolution only)

The penalties for obtaining a record under false pretenses include a fine of not more than \$1,000 or imprisonment in the county jail for not more than one year or both such fine and imprisonment (CRS 25-2-118). By signing below, I have read and understood that there are penalties for obtaining a record under false pretenses. The information above is true to the best of my knowledge and I/we request that the Marriage or Dissolution verification to be changed accordingly.

_____/____/____
 Signature of requestor Date

_____/____/____
 Signature of requestor Date

Your relationship to requestor (check box✓)
 Groom Bride Legal Representative (must provide proof)
 Petitioner Respondent ***see ID Policy**

Your relationship to requestor (check box✓)
 Groom Bride Legal Representative (must provide proof)
 Petitioner Respondent ***see ID Policy**

 Address City/State Zip code

 Daytime phone number Email (Print Clearly)

OUR RETURN MAILING ADDRESS

Vital Records
 Marriage/Dissolution Correction Specialist
 4300 Cherry Creek Drive South
 Denver, Colorado 80246-1530

FEES AND SERVICES (*Fees are non-refundable*)

1 st certified copy of the Marriage or Dissolution Verification	_____ x \$17 = \$ _____
Additional copies of the same certificate ordered at the same time	_____ x \$10 = \$ _____
**Heirloom Certificate (excludes dissolutions)	_____ x \$50 = \$ _____
***Credit Card Convenience Charge (walk-ins excluded)	\$10 = \$ _____
Total number of verifications requested _____	\$ _____

QUANTITY

CONTACT INFORMATION

Jake J. Salazar
 Phone: 303-692-2226
 Email: jake.salazar@state.co.us

****To see image of Heirloom Certificate visit our website**

OUR WEBSITE

<http://www.cdphs.state.co.us/certs/index.html>

EXCHANGE POLICY

Effective 7-1-2011 previously issued certified copies of the Marriage or Divorce Verification may be exchanged at anytime for \$10.00 each. You must return the verification to utilize this service.

METHODS OF PAYMENT

We accept Checks (no-temporary), Money Orders (payable to Vital Records) and Credit Cards. Not responsible for cash sent through the mail.

CREDIT CARDS ORDERS

(check box✓) Visa MasterCard Discover ***Convenience Charge will apply (see fee schedule above)

Credit Card Number: _____ Expiration Date: _____ Total Charges: \$ _____

TO AVOID DELAY ENCLOSE ALL NECESSARY DOCUMENTATION PLEASE SEND THE FOLLOWING: (Checklist)

- 1) Form to Correct a Marriage or Divorce Verification
- 2) Certified Marriage Certificate or Dissolution Decree
- 3) *ID
- 4) Fee's along with a self-addressed stamped envelope

INSTRUCTIONS FOR CORRECTING A COLORADO MARRIAGE OR DISSOLUTION VERIFICATION

MARRIAGE

Years corrected: 1975 to present

Eligible Parties: Only the bride, groom or their legal representative (must provide proof) are eligible to apply.

Items Needed: Form to Correct a Colorado Marriage or Divorce Verification. Certified copy of the Marriage Certificate from the county Clerk and Recorder's office where the Marriage License was issued. Photocopies are not acceptable. Documents will be returned.

DISSOLUTION

Years corrected: 1968 to present

Eligible Parties: Only the petitioner, the respondent or their legal representative (must provide proof) are eligible to apply.

Items Needed: Form to Correct a Colorado Marriage or Divorce Verification. Certified copy of the Dissolution Decree from the County District Court where the Dissolution, Separation, Invalidity, or Annulment was granted. Photocopies are not acceptable. Your Court order will be returned.

*REQUIRED IDENTIFICATION DOCUMENTS

At least 1 of the following:
(No expired documents accepted)

'PRIMARY' LIST

- Alien Registration Receipt/Permanent Resident Card
- Certificate of U.S. Citizenship
- Colorado Department of Corrections ID card
- CO Temporary Driver's License Form (with hole-punched Driver's License)
- Employment Authorization Card (I-766)
- Foreign Passport
- Photo Driver's License
- Photo ID Card (DMV)
- School, University or College ID Card (must be current)
- Temporary Resident Card
- U.S. B1/B2 Visa card with I-94
- U.S. Certificate of Naturalization
- U.S. Citizenship ID Card (I-197)
- U.S. Military ID Card
- U.S. Passport

We are sorry, but we cannot accept:

- Matricula Consular Card
- Novelty ID Card
- Non-expiring Identification Cards
- City or County Prison/Jail ID
- Souvenir birth certificates
- Temporary Driver's license or Temporary State ID

Or at least 2 of the following:

(Any document expired more than six months will not be accepted)

'SECONDARY' LIST

- Acknowledgment of Paternity document
- Birth Certificate of Applicant (U.S. only)
- Court order of adoption or name change
- Craft or trade license (Colorado only)
- DD-214
- Divorce Decree (U.S. only)
- Hospital birth worksheet (for infants under 6 months)
- Hunting or Fishing License (must be current-Colorado only)
- IRS-TIN card
- Marriage license (U.S. only)
- Medicare Card
- Merchant mariner card
- Mexican voter registration card
- Motor vehicle registration or title (U.S. only)
- Pilot license
- Selective Service Card (U.S. only)
- Social Security Card
- Social Services Card (Medicaid, WIC)
- State or federal prison or corrections card
- Tribal ID Card
- Weapon or gun permit (U.S. only)
- Work ID, Paycheck Stub (within 3 months), or W-2
- Any Expired document from the "Primary" List (cannot be expired more than 6 months)